

**Sandgate and Districts Chamber of Commerce
Event Stall Holders
TERM AND CONDITIONS**

1. If a confirmed site holder who has paid a site fee wishes to cancel the contract fourteen (14) days prior to event day. Cancellation within fourteen (14) days will result in no stall fees being refunded.
2. All cancellations must be received in writing to stalls@sandgatechamber.com.au
3. In the case of the Festival being cancelled due to inclement weather or other circumstances, the Sandgate & Districts Chamber of Commerce will refund any paid stall fees in full. However, if the Festival goes ahead in inclement weather and the applicant chooses not to attend, no refund will be given.
4. Allocation of sites will be made to best benefit the Festival plans and patrons.
5. The applicant agrees to operate their stall for the duration of the operational times listed on this application.
6. For safety reasons, vehicle access in the event site will only be permitted outside of event operating times and no onsite parking will be permitted.
7. The allocated site area is to be used solely for the purpose specified in this application. No sub-letting will be permitted. Gambling and/or fundraising activities are strictly prohibited unless authorised by the Festival organisers. No selling, canvassing, hawking or distribution or printed or other matter will be permitted outside the area contracted.
8. The Sandgate & Districts Chamber of Commerce shall have the power to enter upon the site and remove any article, sign, picture or printed material or stop any undue noise created by a site holder, which, in their opinion may be a cause of offence to the public.
9. Site holders and their employees shall transact all business and sale of goods from their allocated floor space only. It is not acceptable for site holders to encroach outside the allocated space unless previously agreed to by festival organisers.
10. Site holders shall leave their allocated area in a clean and tidy state, removing any litter, spills, by-products or equipment from their activities. Should the site require further cleaning or removal of equipment at the conclusion of the event, this expense may be passed onto the site holder.
11. All food stalls must provide adequate floor covering that clearly covers the dimensions of the allocated area to contain any spills.
12. Participants must only use equipment in good sound condition and if required, equipment must display a registration certificate in accordance with regulations governing the activity. All guards and safety shields on equipment must be used at all times.
13. All electrical leads and equipment must be tagged and tested within 12 months of the Festival date and must have current tags showing at all times. Any lead that does not have an up to date tag will be disconnected.
14. Where a stall uses a gas or electrical appliance to cook or heat food, it is required to have a fire extinguisher for that class of fire and where a stall uses oils or fats it is required to have a fire blanket. The extinguishers and fire blankets must have an inspection tag attached showing the last test (within six months).
15. All leads, hoses or other trip hazards must be suitably covered to prevent any trip hazards.

16. All Marquees must be adequately weighted to ensure no movement due to heavy wind etc. All weights are to be clearly marked and visible to the public to prevent hazards. Please note, event location is coastal and can receive heavy winds.
17. No hazardous substances are permitted on site unless prior clearance is obtained from festival organisers.
18. All site holders must be aware of the locations of First Aid and all emergency procedures for the venue (these will be outlined in the confirmation pack).
19. All site holders must be aware of the recycling and waste management plan and dispose of waste accordingly (these will be outlined in the confirmation pack).
20. Any incident of loss, damage or injury must be reported to the Festival organisers located at the Event Information Centre immediately.
21. Food must only be prepared in accordance with the council's food standards.
22. Site area is to be kept clean and tidy at all time during the festival.
23. All equipment brought into the event is to be the full responsibility of the site holder including signage, marquees, lighting, extension cords, tables, chairs and stock unless previously arranged with festival organisers.
24. The Sandgate & Districts Chamber of Commerce shall not be held liable for the loss or damage to the site holder's property while at the Festival for any reason whatsoever involved in negligence of the Sandgate & Districts Chamber of Commerce or its employees, representatives or said agents.
25. Should the Sandgate & Districts Chamber of Commerce find it necessary to cancel or postpone the event, the contract shall cease to operate upon notice to that effect signed by the Sandgate & Districts Chamber of Commerce being served to the site holder either in person, mail or email and shall not be liable to the site holder or for any compensation whether on the grounds of loss of profits or otherwise in respect of such cancellation at all.
26. The Sandgate & Districts Chamber of Commerce reserves the right to cancel this contract and to retain all monies paid in relation thereto if it is the opinion of the Sandgate & Districts Chamber of Commerce that there is any infringement of any of the forgoing conditions and or if the site holder does not occupy the said space at the commencement of and during the period of the festival.
27. Stallholders are not permitted to smoke at their allocated site.
28. By submitting this application form you authorise the Sandgate & Districts Chamber of Commerce to use any photography/videotaping taken of your site including images of your products, and staff for any publicity purposes including publications, promotional flyers, news articles, websites, television production, newsletters and magazines.
29. By submitting this application form you agree to receive marketing material from time to time that communicates the activities of the Sandgate & Districts Chamber of Commerce.
30. The Stall holders will at no time sell counterfeit items and if found to be selling such items will be asked to remove the said items immediately.